



# Northumberland County Council

## **SHAREHOLDER CABINET COMMITTEE**

7 November 2023

### **Advance Northumberland Recruitment of Chief Executive Officer**

Report of Jan Willis, Executive Director of Transformation and Resources and S151 Officer

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#### **1. Purpose of the Report**

- 1.1. To inform the Committee of the resignation of the Group Executive Director of Advance Northumberland and the process and timetable for recruitment of his successor.

#### **2. Recommendations**

- 2.1. To note the report.

#### **3. Link to the Corporate Plan**

- 3.1. This report is consistent with the priorities in the Corporate Plan 2023-26 “Achieving Value for Money”.

#### **4. Key Issues**

- 4.1. The current Group Executive Director has submitted his resignation and will leave his role on 31<sup>st</sup> March 2024.
- 4.2. At their meeting on 13 October 2023 the Advance Northumberland Board agreed the strategy for recruitment of his successor.
- 4.3. No changes to the current job role, remuneration or other terms and conditions are proposed. However, the Board have agreed that the job title will be amended to Chief Executive Officer to reflect the scope and level of responsibilities of the role.
- 4.4. An executive search partner has been appointed and work has commenced on searching for suitable candidates. The job advert went live on 27 October 2023.
- 4.5. A shortlisting meeting will be held on 27 November 2023 and interviews on 4 December 2024. The shortlisting and selection panel will comprise Councillor Jeff Reid in his capacity as Chair of the Advance Northumberland Board, Councillor Ploszaj as shareholder representative and two non-executive Board directors.

4.6. The intention is for an appointment to be made before Christmas with a full induction and handover taking place prior to the departure of the current Group Executive Director.

<b>Policy</b>	None.
<b>Finance and value for money</b>	Effective oversight of Council owned companies is required to ensure compliance with the Council's best value duty. This includes appropriate involvement as shareholder in senior appointments.
<b>Legal</b>	As an executive function it falls to the Shareholder Committee to confirm the shareholder's approval
<b>Procurement</b>	None.
<b>Human Resources</b>	None.
<b>Property</b>	None.
<b>Equalities</b>	None.
<b>Risk Assessment</b>	None.
<b>Crime &amp; Disorder</b>	None.
<b>Customer Considerations</b>	None.
<b>Carbon Reduction</b>	None.
<b>Health &amp; Wellbeing</b>	
<b>Wards</b>	All.

**Background Papers:**

**Report sign off:**

	<b>Name</b>
Monitoring Officer/Legal	<b>Stephen Gerrard</b>
Executive Director of Transformation and Resources & S151 Officer	Jan Willis
Chief Executive	<b>Helen Paterson</b>
Portfolio Holder(s)	<b>Wojciech Ploszaj</b>

**Report Author:**

Jan Willis, Executive Director of Transformation and Resources

(01670) 624783

jan.willis@[northumberland.gov.uk](mailto:jan.willis@northumberland.gov.uk)

